



Housing and services strategies that work for people.

Senior Associate / CBHI Project Manager

Position Title: Senior Associate/Project Manager

Focus Area: Children's Behavioral Health

Work Hours: M-F; 9:00 am to 5:00 pm ET. Full time position.

Salary Range: \$95,000 – \$135,000

Location: Boston, Massachusetts/Hybrid Remote

Equity & Inclusion at TAC

TAC is proud to be an equal opportunity workplace and an affirmative action employer. We are committed to equal employment opportunity regardless of race, color, ancestry, religion, sex, national origin, sexual orientation, age, citizenship, marital status, disability, gender identity or Veteran status. Please visit TAC's [Racial Equity Statement](#) to see TAC's demonstrated commitment.

About TAC

The Technical Assistance Collaborative (TAC) is a national organization that drives policy and systems solutions for the human services, health care, homelessness, and affordable housing challenges facing our country. Since 1992, TAC's core mission has been to achieve sustainable public sector systems change through the development and implementation of evidence-based and promising approaches, and by addressing disparities, in behavioral health, human services, and affordable and permanent supportive housing. For over 30 years, TAC has provided policy leadership, technical assistance, and consultation to federal, state, and local government agencies and national policy, advocacy, philanthropic, and nonprofit organizations.

TAC staff brings together extensive public and nonprofit sector expertise in public behavioral health policy and systems, Medicaid, homelessness and affordable housing. TAC staff include people with prior

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experience working in government and direct services, as well as, people living with disabilities and who have lived homeless experience. TAC staff are professional, innovative, creative, flexible, committed to equity and able to work with a broad range of clients and stakeholders. TAC's work is improved by the diversity of our staff and we continuously seek to increase this diversity. For more information, visit www.tacinc.org.

Position Description

TAC is seeking a senior level professional to serve as Project Manager with responsibility for managing and implementing a contract to support Massachusetts' Medicaid Children's Behavioral Health Initiative (CBHI) in its technical assistance, training and quality improvement efforts. This position will work closely with TAC's CBHI Project Director and other staff to ensure effective coordination and implementation of the CBHI practice review process, and all training, coaching, product development, and additional workforce support identified through CBHI and MassHealth's quality improvement efforts. Extensive experience in children's behavioral health policy and services, including deep familiarity with Massachusetts' child services system, MassHealth behavioral health services, and CBHI, is required.

Responsibilities

- Assessment of client consultative needs and management and provision of direct TA, consulting, and training activities for TAC clients, which may include components of large complex projects and/or a series of small to mid-size projects.
- Project management of client contracts, coordination of team member activities, budget oversight, and completion of project reports and other deliverables.
- Business and contract development, including responding to requests for proposals as directed by senior management, and maintaining relationships with clients and partners.
- Staff supervision and mentoring within the organization, potentially.
- Group facilitation with a range of stakeholders including people with lived experience, service and/or housing program managers, and senior level government officials.
- Development of comprehensive system assessments and strategic plans incorporating stakeholder input, data and research, and best practice recommendations to support the adoption of evidence-based, innovative, and culturally responsive strategies and programs, including the alignment of supportive services with affordable housing as applicable.
- Development and delivery of training curricula to support the advancement of knowledge and skills of agencies administering federal, state, and local programs.
- Independent presentation development and public speaking in communities, conferences, and other forums/venues.
- Development of policy briefs and other written products for TAC clients as directed by senior management; contributions to TAC blog posts, newsletters, and other marketing materials; and peer review of written reports, materials, and other products/tools as assigned.



Qualifications

- 10+ years of combined consulting, TA, government, direct services or advocacy, and managed care experience in the fields of mental illness, substance use disorders, Medicaid, and/or human services. Work in comparable fields or lived expertise related to TAC's work may substitute for some of the time requirements.
- Subject matter expertise in mental health, substance use disorder, and other disability systems and policy across the age spectrum, including best practice program design, financing, and implementation and the diverse needs of people with mental illness and substance use disorders.
- Self-directed, organized team member with demonstrated time management skills and the ability to meet deadlines and timelines, and to carry out multiple concurrent projects while meeting agency administrative requirements.
- Project management skills, including work plan development and monitoring; managing project budgets and tracking expenditures; team communications planning and facilitation; contract management; and managing relationships with funders and subcontractors/consultants.
- Communication skills, including strong writing and public speaking along with ability to understand, communicate, and effectively interact with people across various cultures.
- Demonstrated ability to think strategically and to apply skills, knowledge, and expertise to client issues and concerns.
- Understanding of the racial disparities of systems of care and the impact of these disparities on communities, along with a commitment to equity and to the promotion of policies and practices that address disparities.
- Knowledge of existing data collection tools used by systems of care; experience collecting, managing, and analyzing data.
- Bachelor's degree in a field related to the type of consultation TAC provides (social work, psychology, or related health profession) required; advanced degree strongly preferred. Additional work or lived experience may substitute for Bachelor's or advanced degree.
- Flexibility and ability/willingness to travel within the U.S., including in-state to monthly project meetings and trainings, and to perform other project-related activities is required.

Please submit resume and cover letter (**required**) to Tia Maurisette, Human Resources Manager at tmaurisette@tacinc.org by **February 2, 2024**.



